

THE KENTUCKY BOARD OF EXAMINERS OF PSYCHOLOGY MINUTES
July 16, 2024

A regular meeting of the Board of Examiners of Psychology was held on July 16, 2024 at 10:00am via Zoom teleconference and in-person at 500 Mero St, Frankfort, KY 40601, the Mayo-Underwood Building, PPC Conference Room, 127CW.

MEMBERS PRESENT

Eva Markham, Ed.D.- Chair
Joseph Dickhaus, M.S.- Vice Chair
Jay Prather-Citizen at Large
Harwell Smith, Ph.D.
Dennis J. Buchholz, Ph.D.
Emily Skaggs, Psy.D.
Jeff Hicks, Ph.D.
Lorilea Conyer M.A.

DEPARTMENT OF PROFESSIONAL LICENSING STAFF

Jamar Carter, Executive Staff Advisor
Kristen Lawson, Commissioner
Jenna Wells, Fiscal Support Specialist
Kayla Maupin, Boards & Commissions Support Specialist
Trish Provence, Boards & Commissions Support Specialist
Caitlin Hinds, Intern

MEMBERS ABSENT

Leslie Jenkins, Ph.D.

GUEST

Meera Patel
Marc Brengelman
Keith Miller

CALL TO ORDER

Board Chair, Dr. Markham called the meeting to order at 10:06 a.m.

MINUTES

The Board reviewed the minutes from the June 3, 2024 Board Meeting. Dr. Buchholz made a motion to approve the meeting minutes as amended. Dr. Smith second the motion and the motion carried.

The Board reviewed the minutes from the June 17, 2024 Special Meeting. Mr. Prather made a motion to approve the meeting minutes as presented, Dr. Smith second the motion and the motion carried.

DPL REPORT

Commissioner Lawson briefed the Board on the 2024 Psychology Annual Report in today's meeting packet. She then provided a staff update within DPL with 2 Boards & Commissions Support Specialist starting today, July 16, 2024 & the other Specialist starting August 1, 2024. Mr., Carter chimed in and introduced the new Psychology Boards & Commissions Support Specialist, Patricia (Trish) Provence & Kayla Maupin.

FINANCIAL REPORT

The Board reviewed the June 2024 Financial Report along with the 2024 fiscal year financial report. Mr. Prather requested a year-end report for the previous 5 years to get a better idea of the budgeted revenue and provided additional comments regarding the decrease in financials & the cause of it. Dr. Smith added that per diem was increased for Board Member who complete at least 3 hours of board related task outside of Board Meetings and for volunteer examiners. Once received the 5-year Financial Report will be uploaded in MS Teams for the Board to review. All questions will be tabled until the August Board Meeting.

LICENSURE STATUS REPORT

Dr. Markham presented the licensure status report as of July 14, 2024.

ATTORNEY UPDATE

Dr. Markham provided an update regarding the June 18, 2024 Ad-Hoc Committee Meeting and that the RFP has been amended and submitted for approval & to be posted. Commissioner Lawson chimed in and notified of a slight delay due to the end of Fiscal Year & the RFP form has been updated.

COMPLAINTS/OTHER LEGAL MATTERS

Complaints Committee Chair, Mr. Dickhaus presented the following recommendations to the Board:

- 2024PSY00008
 - Dismissed
- 2024PSY00013
 - Dismissed

OLD BUSINESS

The Board discussed the idea of a Board Consultant & discussed their task at hand & possible separation from DPL. Dr. Buchholz provided concerns of the Board currently being without Counsel. Dr. Buchholz made a motion to hire a Temporary Board Consultant, Mr. Dickhaus second the motion and the motion carried. Dr. Skaggs shared concerns with the hourly cost daily.

Board Chair appointed the following members to the Board Consultant Ad-Hoc Committee, Dennis Buchholz, Harwell Smith, Lorilea Conyer & Jay Prather. Dr. Smith made a motion for the Board Consultant Ad-Hoc Committee to meet following the Board Meeting on August 5, 2024. Dr. Buchholz second the motion and the motion carried.

The Board debated on the possibilities of the Board Retreat contingent on Board Counsel being obtain. A motion was made by Dr. Buchholz for the Board Retreat to take place on September 30 – October 1, 2024 at All Saints Camp & Retreat Center, Leitchfield, KY 42754.

Further discussion regarding the use of testing technicians has been tabled.

The Board reviewed the renewal correspondence from a licensee who notified the Board that she altered the date of a completed CEU to upload it via eServices. After further discussion, a motion was made by Dr. Smith to give the licensee 45days to follow the correct protocol by submitted a reinstatement application, pay the remaining fee along with a statement from the licensee. Dr. Buchholz second the motion and the motion carried.

NEW BUSINESS

The Board reviewed the PSYPACT Commission Newsletter uploaded by Executive Staff Advisor, Jamar Carter. Board Chair, appointed Dr. Jeff Hicks as PSYPACT Commissioner and updated the Board on KRS319.020(4). Commissioner Lawson provided her feedback regarding Board Member vacancies & replacements. Dr. Markham request the elected member list from KPA.

The Board reviewed 4 email correspondences from licensees directed to the Board and provided the following responses.

1. For the Board to determine if a licensee meets the assessment for licensure, they will need to apply into the office for review. In the meantime, please review 26:200 Section, Education Requirements.
2. Executive Staff Advisor, Jamar Carter will look into HB56 & follow up with the licensee.
3. Unfortunately, the Board has no authority to change any regulation or law. The licensee must comply with the in-person renewal CEU requirement.
4. The board reviewed the "Duty to Warn" correspondences and the notification has been added to the licensee file.

After review of the Motion for Judicial Ruling and Relief, the case has been dismissed by the court on its own motion, no action taken by the Board.

MONTHLY REPORTS

Supervision Report:

Dr. Smith notified the board that all supervision has been reviewed and approved.

Continuing Education Report:

Dr. Buchholz notified the Board that all CEU applications received have been reviewed and approved.

Credentials Review Committee:

Dr. Skaggs moves, and Mr. Dickhaus seconds the motion entering closed session at 11:40 a.m., pursuant to KRS 61.810(1)(j) for deliberations of quasi-judicial bodies regarding applications at which information protected by KRS 61.810(k) may be discussed & the motion carried.

Mr. Dickhaus moves and Dr. Smith seconds returning to open session & the motion carried.

Board Chair Dr. Markham announces time returned from Closed Session at 11:53 a.m.

33 applications reviewed:

- **24 Approved**
 - A.S., C.R-B., G.S., J.B., J.M., K.G., K.W., M.T., A.L., A.M., A.C., A.S. (EPPP Only), A.P., B.B., B.V., D.S., D.W., I.V., J.P., J.R., K.M., M.Z. (EPPP Only), M.F., M.F. (EPPP Only), M.B., T.A. (EPPP Only), T.B., V.B., A.K., A.C-W., C.S., K.G., W.G.
- **8 Deferred**
 - B.B., C.B., C.H., C.S., N.F., R.E., R.C., R.W., S.V., A.-D.N., K.E.,
- **1 Denied**
 - D.B.

Examination Report

Mr. Dickhaus reported all examination accommodations have been reviewed with 8 approved & 1 deferred.

Disciplined Psychologist Report:

No Report

Newsletter Report:

Mr. Prather notified the Board of the goal to public a Fall Newsletter and request/welcomes all information from Board Members & Committee Chairs to submit information they wish the public & licensees to become aware of.

Regulations Committee Report:

Mr. Prather reiterated that the June meeting cancelled and notified the Board that the anticipated Regulations were not filed as expected by previous counsel.

COMMITTEE RECOMMENDATIONS:

A motion was made by Mr. Prather to accept all committee recommendations, Dr. Smith second the motion & the motion carried.

PER DIEM & HONORARIA:

- Harwell Smith

- June 11, 2024 – Various Board Business
- July 10, 2024 – Supervision Report & Follow up Board Business
- Jay Prather
 - June 7, 2024 – Ad-Hoc Committee Meeting
- Dennis Buchholz
 - July 13, 2024 – CEU Review
 - July 15, 2024 – CEU Review
- Emily Skaggs
 - June 27, 2024 – Credentials Review
 - July 12, 2024 Credentials Meeting
 - July 15, 2024 – Credentials Review
- Eva Markham
 - June 7, 2024 – Ad-Hoc Committee Meeting
 - June 20, 2024 – Licensee Troubleshoot
 - June 21, 2024 – Licensee Troubleshoot
 - June 24, 2024 – Variety of Board Business
 - July 12, 2024 - Discussion with Boards & Commissions Office
- Lorilea Conyer
 - July 12, 2024 – Credentials Review
 - July 14, 2024 – Credentials Meeting
 - July 15, 2024 – Credentials Review
- Joseph Dickhaus
 - June 7, 2024 –Ad-Hoc Committee Meeting

Mr. Dickhaus made a motion to approve travel, per diem and exam honoraria compensation for all eligible members attending today’s meeting, Dr. Smith second the motion and it carried.

NEXT MEETING:

Monday, August 5, 2024 at 10:00 a.m.

PUBLIC COMMENT:

Meera Patel – Application Status Update

Keith Miller – Application Status Update

ADJOURNMENT:

Mr. Prather made a motion to adjourn at 12:11p.m., Mr. Dickhaus second the motion, and it carried.